

***University Hills Neighborhood Association***  
***BY-LAWS***

Original Voted Version: 4/2/04 by Debbie Allen

Revised: 10/2/13 by Jo Ann Murray

Revised: 10/16/13 by Laurie Thompson

Up for Revision: 11/07/2013 by Jo Ann Murray

Revised October 8, 2018 by Mike Silverstein

**ARTICLE I – NAME AND PURPOSE**

*Section 1 – Name:*

The name of this organization shall be the **University Hills Neighborhood Association**, commonly referred to as UHNA. It shall be a nonprofit organization incorporated under the laws of the State of Colorado.

*Section 2 – Purpose:*

The University Hills Neighborhood Association is organized exclusively to improve the quality and vitality of the neighborhood - by providing a forum and opportunity for its residents and property owners to know their community, to share and resolve common concerns and to become well informed on important community issues.

The Association is not organized for profit and no profit shall accrue to anyone by virtue of being a member or officer of the Association.

The purpose of this corporation is:

- to seek and maintain a safe and secure neighborhood, as well as improvements of single and multiple dwellings by residents and absentee homes;
- to facilitate the education of residents regarding all available options open to them relating to the problems of home ownership, zoning rights etc.
- to maintain integrity of homes in University Hills.
- to participate in the observation of and working on zoning problems in University Hills and its surrounding areas.
- to work toward development and preservation of natural greenspaces, parks, trees, landscaping and general land use,
- to establish mutual protection and safety,
- to promote recreation and neighborhood events, and
- to improve the safety of the streets through better traffic control.

## **ARTICLE II – MEMBERSHIP**

### *Section 1 – Eligibility for Membership:*

Membership in the Association is granted, by default, to all residents and/or property owners of the University Hills neighborhood plus those who are in sympathy with the goals and objectives of the Association. The University Hills Neighborhood is bounded by Colorado Boulevard, Hampden Avenue (US 285), Evans Avenue, and Interstate 25. Four types of membership are available:

### *Section 2 – Dues and revenue:*

There are no dues required of members. Revenue to fund activities of the Association will be obtained through donations and business sponsorship of events.

### *Section 3 – Rights of members:*

No special rights shall accrue to members. Each UHNA Member shall be eligible to vote in association elections. A voting member must be 18 years of age or older. To be eligible to vote, a person must reside within the designated boundaries of University Hills

## **ARTICLE III – MEETINGS OF MEMBERS**

### *Section 1 – Regular meetings:*

The Association shall hold a minimum of 2 neighborhood meetings or events per year. The specific time and place of each meeting and event shall be set by the Association Board.

### *Section 2 – Annual Business Meeting:*

The Board must hold one Annual Business Meeting each year for the purpose of providing relevant neighborhood information, conduct an election of officers, and to review the budget. The annual budget shall be approved at this meeting.

### *Section 3 – Special meetings:*

The President or any fifteen (15) members of the Association, with the time and place to be decided by the President or the members calling the meeting, may call a Special Meeting of the Association.

Special meetings may also be called by a simple majority of the board of directors. A petition signed by five percent of voting members may also call a special meeting.

*Section 4 – Notice of meetings:*

Notice of each meeting shall be given to members by mail, e-mail, listing on UHNA website, OR Nextdoor.com not less than two weeks prior to the meeting. It is the duty of each UHNA Member to keep their contact information accurate and up-to-date with the UHNA Board for notification purposes.

*Section 5 – Voting:*

All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.

**ARTICLE IV – OFFICERS AND BOARD**

*Section 1 – Board role, size, and compensation:*

The Board of the Association shall include a President, Vice-President, Secretary, Treasurer, and such other officers as needed

*Section 2 – Election Procedures and Terms:*

Officers and board members shall be elected by a majority vote at the Annual Business Meeting of the Association and shall serve for a one-year term of office. Officers may be reelected. Vacancies can be filled at a regular meeting of the Association through the process described in Section 1 above and shall be effective for the remainder of the term of office of the officer or board member replaced.

*Section 3 – Officers and duties:*

There shall be a minimum of four officers including a president, vice-president, secretary and treasurer.

The President shall preside at all meetings of the Association, and in his or her absence or inability to act, or at his or her request, the Vice-President shall preside. The Secretary shall perform the duties usually belonging to the office. Specifically, the Secretary is to record the minutes of all meetings and to conduct correspondence as directed. The Treasurer shall maintain financial records of the Association; draw checks and co-sign them, as directed by the President; present reports at the Annual Business Meeting. Check signing authority will be a shared responsibility between the President and the Vice/Co-President in addition to the co-signing authority of the Treasurer.

Check signing authority may be granted to an individual other than the above stated individuals upon authorization by vote of the Association's Annual Business Meeting.

## **ARTICLE V – BOARD**

### *Section 1 – Board:*

The Board shall function as the executive committee of the Association and shall be composed of officers of the Association and Chairpersons and Co-chairpersons of all other existing committees, with the President serving as presiding officer. This Board shall conduct all business of the Association as required and shall meet at least every two monthson a date set by the Board members.

The Board may approve all Association-related expenditures by majority vote

## **ARTICLE VI – AMENDMENTS**

### *Section 1 – Amendments:*

These By-laws may be amended at any Regular Meeting of the Association, upon a two-thirds vote of those present and voting, provided that written notice has been delivered to all members of the Association by mail, e-mail, listing on UHNA website, OR Nextdoor.com 72 hours prior to the meeting.

## **ARTICLE VI – DISSOLUTION**

### *Section 1 – Dissolution:*

Upon dissolution of the UHNA, no class or member shall have any right to nor shall receive any assets of the Association. The assets of the Association are permanently dedicated to a tax exempt purpose. In the event of dissolution, the Association's assets, after payment of debts, will be distributed to an organization, which is tax exempt.

## **CERTIFICATION**

These bylaws were approved at a meeting of the neighborhood by a two-thirds majority vote on \_\_\_\_\_.